

No.SASU/CHB/223/2023 - 53

Date: 17/02/2024

**NOTICE INVITING TENDER FOR SUPPLY OF PRINTING & STATIONERY AND OTHER
OFFICE SUPPLIES TO SRI SRI ANIRUDDHADEVA SPORTS UNIVERSITY (SASU) ON AN
ANNUAL RATE CONTRACT BASIS**

Sealed tenders are invited affixing court fees stamp of Rs 8.25 from reputed Company/ Firms/Agencies for the supply of **“PRINTING & STATIONERY AND OTHER OFFICE SUPPLIES TO SRI SRI ANIRUDDHADEVA SPORTS UNIVERSITY”** Dibrugarh. Interested parties are requested to submit their tender along with the documents mentioned in the i. Instruction to Bidder -Annexure A. ii. Bidders Information- Annexure B. iii. Declaration- Annexure C. iv. Financial Bid- Annexure D.

The detailed specification of the items is provided in **ANNEXURE-E (Schedule of Items)**.

The Tender must be sent in hard copies in sealed cover addressed to “The Registrar, Sri Sri Aniruddhadeva Sports University, Chabua, Dibrugarh, 2nd Floor, DICC Building, Near District Library, Dibrugarh, Assam, 786003.” Tenders received after the closing date and time shall not be entertained.

Last date for submission of Bid	12/02/2024 up to 1:00 P.M.
Time & Date of Opening of Bid	12/03/2024 at 01:30 P.M.
Place of opening of Bid	2 nd Floor, DICC Building, Near District Library, Dibrugarh, Assam, Pin 786003
Total Estimated Value	Rs. 3,80,000/-
Tender Paper cost. (Exempted for MSME)	Rs. 500/- (Non-refundable) through account payee Demand Draft in favour of “Registrar, Sri Sri Aniruddhadeva Sports University, Chabua.” Payable at Dibrugarh
EMD- To be deposited along with the Technical Bid. Refundable to the unsuccessful bidders.	Rs. 6,000/- (refundable) in the form of a Demand Draft in favour of “Registrar, Sri Sri Aniruddhadeva Sports University, Chabua.” Payable at Dibrugarh.
Security Deposit (At the time of Execution of Contract)	5% of the Purchase Order.


Registrar
Sri Sri Aniruddhadeva Sports University
Dibrugarh

Copy to:

1. The Hon’ble Vice-Chancellor, SASU for kind information.
2. The Members of the Purchase Committee, SASU for kind information.
3. The I/c IT in charge of SASU for upload to the University website.
4. The I/c to upload in the <https://sppp.assam.gov.in/> portal of the Govt. of Assam.
5. Notice Board of SASU.
6. Office file.


Registrar
Sri Sri Aniruddhadeva Sports University
Dibrugarh

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ANNEXURE- A
INSTRUCTIONS TO BIDDERS

1. SUBMISSION OF OFFER:

Tender should be put in a Tender Box kept on the **2nd Floor, DICC Building, Near District Library, Dibrugarh, Assam, Pin 786003**. No tender is to be handed over to our staff personally unless otherwise specified. All communications are to be addressed to the undersigned only. In case the due date happens to be a holiday the tender will be accepted up to 02.00 PM on the next working day and will be opened on the same date at 3.00 P.M. & interested tenderers or authorized persons with proper authority letter may also be present at the time of opening.

Tenders must be submitted in the Two-Bid system in two separate envelopes. One envelope should be marked as **PART-I** containing the **Technical Bid** and the second envelope as **Part II** containing the **Financial Bid**.

i. TECHNICAL BID-PART "I"

The bidder should furnish the following in a separate cover hereinafter called "PART I".

- a. Affixing the court Fee Stamp of Rs. 8.25 to the bidder information sheet.
- b. Bidder should enclose a copy of the Self-certified registration certificate mentioning the name of the Company/Firm/Agency.
- c. Bidder should enclose a copy of the certificate mentioning the status of the firm (Proprietorship/ Partnership / any other).
- d. Bidder should enclose copies of the supply orders/ work completion certificates for similar works. (Minimum 5 relevant supply/Work orders).
- e. Bidder should enclose a copy of the up-to-date Trade License of the Company/Firm/Agency.
- f. Bidder should enclose a copy of the **PAN CARD** of the Company/Firm/Agency.
- g. Bidder should enclose a copy of the valid **GST Registration certificate**.
- h. Bidder should enclose a copy of the Annual Turnover as certified by the Chartered Accountant for the last three years or a copy of profit & loss accounts & balance sheets certified by the Chartered Accountant for the Financial year 2020-21, 2021-22 & 2022-23. (Minimum annual turnover for last 3 financial years 20 Lakhs only)
- i. Copy of the ITR for the last 3 (Three) Financial Years.
- j. Enclose Bidder's Information. (**Annexure-B**).
- k. Enclosed copy of the Declaration (**Annexure-C**) and **signed copy of the tender documents**.
- l. Enclose the tender Fee of Rs. 500/- (Five Hundred only)
- m. Enclose the EMD of Rs 6,000/- (Six Thousand only).
- n. Tender Documents should be duly signed on each page by the concerned /competent person of the Company/firm/Agency.

ii. FINANCIAL BID- PART "II"

Part "II" shall contain the Financial Bid of the bidder.

- a. Each page of the financial bid should be duly signed by the bidder affixing the office seal.
- b. Rates Quoted should be in rupees (both in words & in figures).
- c. The bidder shall submit the financial bid (Part-II) in the format as in Annexure D. The rates quoted shall be inclusive of all taxes and any other charges. The component of Tax should also be shown separately.

iii. COVER FOR TECHNICAL BID & FINANCIAL BID

The two separately sealed covers Technical Bid (Part "I") and Financial Bid (Part "II") shall be placed together inside a Single Cover which shall be sealed and superscribed as **TENDER FOR SUPPLY OF PRINTING & STATIONERY AND OTHER OFFICE SUPPLIES TO SRI SRI ANIRUDDHADEVA SPORTS UNIVERSITY (SASU) ON AN ANNUAL RATE CONTRACT BASIS** and addressed to "The Registrar, Sri Sri Aniruddhadeva Sports University, Chabua, Dibrugarh, Near District Library, Dibrugarh, Assam, Pin 786003.

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iv. **OPENING OF COVER "I" AND COVER "II" OF TENDER**

Bidders or their authorized representatives are entitled to be present on the date and time of opening of Technical Bid – Cover "I" and Financial Bid "Cover II". The Financial Bids of the Bidders who qualify in the technical evaluation stage would be considered for Financial Evaluation.

2. BID VALIDITY PERIOD

Bid shall remain valid for a period of *180 days* from the date of opening bids.

3. AWARD OF CONTRACT:

- a. The University reserves the right to accept the tender in whole or in part subject to the satisfaction of the Tender Committee.
- b. Category wise L1 bidder shall be selected.
- c. The qualified supplier/suppliers shall be selected for the period of one year and may be extended for a stipulated time as per the decision of the competent authority.
- d. In case there is loss or damage to the material or unsatisfactory services provided by the bidder then such losses shall be borne by the selected bidder.
- e. If the quality of the product and service provided is not found satisfactory, the University reserves the right to cancel or amend the contract of such bidders.
- f. Communication with bidders will be carried out electronically in hard copy. All bidders must provide their current e-mail address with contact number & with mobile number.

4. PAYMENT TERMS:

Payment will be made within the stipulated time after submission of the bill and acceptance. Payment will be made by RTGS/electronics payment. The suppliers must have to submit a GST bill for payment.

5. TAXES AND OTHER DUTIES

Income tax, GST TDS and other TDS if applicable, will be deducted from the bills as per Govt. norms.

- 6. Earnest Money Deposit (E.M.D.).** Earnest Money Deposit (E.M.D): **Rs.6,000/- (Rupees Six Thousand Only)** by way of D.D. in favour of Sri Sri Aniruddhadeva Sports University payable at Dibrugarh to be submitted to the Registrar along with Technical Bid.

The bidder, who fails to submit E.M.D, shall be summarily rejected. The EMD of the bidders, who are not qualified under the Technical bid, shall be returned their EMD within 30 days.

Note: No interest will be allowed on the Earnest Money Deposit from the date of its receipt until it is refunded.

- The EMD will be forfeited in the following cases: –
 - In case the bidder withdraws his tender once submitted after opening the tenderdocument.
 - If the successful bidder fails to enter into a contract/agreement within 07 (Seven) days from the date of receipt of the letter of intent.

7. Security Deposit.

The successful bidder shall submit the security deposit, @5% of the purchase value at the time of execution contract agreement, within 7 days from the date of receipt of the letter of intent. The Security deposit has to submit in the form of a Demand Draft/ Bank Guarantee/ or Fixed deposit Receipt (In the name of Registrar, Sri Sri Aniruddhadeva Sports University payable at Dibrugarh) valid for a period of 15 months from the date of commencement of the contract from any scheduled bank, failing which the University may cancel the award of the contract with appropriate action against the agency.

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8. Cancellation of Order/ Forfeiture of Security Deposit, Risk Purchase Clause.

In the event of failure to deliver or dispatch all or part of materials within the stipulated date/period specified with each order in accordance with the samples and specification, the university reserves its right:-

- To forfeit the security deposit.

Penalty for the delay in completion of supply/work beyond the stipulated period will be liable for liquidated damages @ 0.5% of the order value per week delay or part whereof shall be levied and recovered subject to a maximum of 5% of total supply order value.

9. DELIVERY SCHEDULE:

Free delivery of all goods at the University shall have to be made by the selected supplier. The material should be supplied within 3 (Three) days from the date of issue of the Purchase Order/Supply Order. Non-availability of the stock should be informed in writing immediately. Defective items or items not as per given brands or samples, if any supplied must be taken back and be replaced with no additional cost.

10. OTHER TERMS AND CONDITIONS:

- The Successful Bidders must supply all the items listed in the Annual Rate Contract.
- The purchase order will be issued in the name of the successful bidder and the same should collect the order from the office of the University.
- Supply of materials will be on the basis of requirements as per rate contract Rates, Terms & Conditions.
- In the event of any dispute over this contract, the University decision shall be final and binding.
- Bidder should read carefully all the instructions and Terms and Conditions, *etc.* before quoting rates.
- In the event of any breach of the Terms and Conditions of the supply, the University may terminate the contract placed with the supplier and forfeit the Security Deposit of the supplier.
- Tenderers are advised to study all Technical and Commercial aspects, instructions, forms, terms, and specifications carefully in the tender document. Failure to furnish any information, if required, in the Tender Document or submission of a bid not substantially responsive to the Tender document in every respect will be at the tenderer's risk and may result in the rejection of the bid.
- Price of the item should not exceed the Maximum Retail Price (MRP) as indicated against the good(s)/material(s)/product(s).
- The competent authority of, Sri Sri Aniruddhadeva Sports University (SASU) reserved the right to reject or cancel any Bidder/ all the Bidder without assigning any reason thereof.

11. SAVING CLAUSE

No suit, prosecution or any legal proceedings shall lie against the University or any person for anything that is done in good faith or intended to be done in pursuance of tender.

12. ARBITRATION

Any dispute whatsoever in any way arising, out of, or relating to the contract shall be referred to the arbitration of the competent authority of the University or to the sole arbitration of some persons nominated by him. The award of the arbitrator shall be final, conclusive, and binding, on all parties. The dispute relating to this tender will be interpreted under Indian Laws and disputes adjustable within the jurisdiction of the court of law in **Dibrugarh, Assam** only.



[Handwritten signature]

Registrar
Sri Sri Aniruddhadeva Sports University
Dibrugarh



(Annexure-B)

BIDDER'S INFORMATION

Sl. no.	Essential information to qualify technically	Documents to be submitted	Documents attached (Yes / No)
1.	Name of the Company/Firm/Agency	Self-certified registration certificate.	
2	Complete address of the Firm with telephone, mobile no., and email id.	Information on the own letterhead.	
3	Name of the Proprietor/Managing Partner/etc. (as the instance maybe)	Information on the own letterhead.	
4	Name of organization(s) to which the Agency is rendering similar services.	Self-certified copy from the concerned organization(s). Minimum 3 nos work order.	
5	Trade License	Self-certified up-to-date Trade License.	
6	Annual Turnover/Audited Annual Accounts as certified by Chartered Accountant for the last three years (enclose copies):	Copies of certified by CA	
7	Relevant Experience	Self-certified previous year's contract documents, work orders, etc. minimum 5 nos.	
8	Copy of ITR	Last (3) three Financial Years.	
9	PAN No.	Self-certified copy of PAN card.	
10	GST No.	A self-certified up-to-date copy of the GST certificate	
11	Annexure C	Copy of Undertaking	
12	Sign copy of the Tender Documents	Sign Copy	
13	Tender paper cost Rs. 500/-	DD No-	
14	Court Fee stamp Rs. 8.25	Attached in this format	
15	EMD Rs. 6,000/-	DD No.	

NB: Documents are to be submitted serially as per the listed table above.

I/We hereby declare that the information furnished above is true and correct. I/We am/are also attaching the copies of license/authorization documents claimed above.

Yours faithfully,

(Authorized Signature)

Name & Title of Signatory _____

In the capacity of [insert legal capacity of the person signing the Letter of Tender]

Name of Bidder _____

Address _____

Telephone no. _____ email id. _____

Dated on _____ day of _____, _____ [insert date of signing]

ANNEXURE C
UNDERTAKING

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To
The Registrar,
Sri Sri Aniruddhadeva Sports University
Chabua, Dibrugarh

Tender No. _____

For _____

Sir,

1. I, Shri _____, on behalf of M/s _____ and office at _____, do hereby declare that I have gone through the terms and conditions mentioned above and undertake to comply with all the tender terms and conditions. The rates quoted by me/us are valid and binding on me/us for acceptance during the period of supply from the date of award of the Order to us.
2. The University has the right to accept or reject any or all the tenders without assigning any reason.
3. We understand all the terms and conditions of the contract and bind myself/ourselves to abide by them.
4. We hereby declare that there is no vigilance/CBI or court case pending/contemplated against us at the moment.

SIGNATURE :

Name of Authorized Signatory:

DESIGNATION:

DATE:

NAME AND ADDRESS OF THE FIRM:

SEAL:

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**Annexure- D
FINANCIAL BID**

To, The Registrar
Sri Sri Aniruddhadeva Sports University
Chabua, Dibrugarh

Sl No	Name of the Item (Category Wise)	Brand Offered	Rate before tax	Tax (Percent age) %	Tax (Amount Rs.)	Total amount (Rs.)
A. Stationery Item						
1						
2						
A. Computer Peripherals						
1						
2						
B. Cleaning Materials						
1						
2						
C. Other Office Supplies						
1						
2						

We agree to provide the above-mentioned items in accordance with the terms and conditions with the total cost as mentioned above.

Name of Authorized Signatory:

Name of Firm/Agency:

Date:

Place:

Seal of the Firm:-

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ANNEXURE-E (SCHEDULE OF ITEM)

CATEGORY A. STATIONERY ITEM

Sl. No	Name of the Items	Brand name & Preferred Quality	Rate
1	Alpin, 'T' type	Bell / Globe or Similar Brand	Rate per Pkt.
2	Ball Pen	Cello/Maxriter/Butterflow	Rate per Unit
3	Ball Pen	Pentonic / Cello Mayfair or Similar Brand	Rate per Unit
4	Battery 9V 2pcs Per Pkt	Duracell or Similar Brand	Rate per Pkt.
5	Battery 9V Alkaline	Godrej GP / Eveready or Similar Brand	Rate per Unit
6	Battery Alkaline Size AA	Duracell or Similar Brand	Rate per Unit
8	Binder Clip 15mm	Oddy or Similar Brand	Rate per Unit
9	Binder Clip 19mm	Oddy or Similar Brand	Rate per Unit
10	Binder Clip 25mm	Oddy or Similar Brand	Rate per Unit
11	Binder Clip 32mm	Oddy or Similar Brand	Rate per Unit
12	Binder Clip 41mm	Oddy or Similar Brand	Rate per Unit
13	Binder Clip 51mm	Oddy or Similar Brand	Rate per Unit
14	Board Duster Plastic	Omega / Gemson /Kabica or Similar Brand	Rate per Unit
15	Board Green Chalk (6' x 4')	Alkosign or Similar Brand	Rate per Unit
16	Board Green Chalk (8' x 4')	Alkosign or Similar Brand	Rate per Unit
17	Board Notice - 6' x 4'	Alkosign or Similar Brand	Rate per Unit
18	Board Notice - 6' x 4' With Cover	Alkosign or Similar Brand	Rate per Unit
19	Both Side Pen (Red-Blue)	Best Quality	Rate per Unit
20	Big Siz Stapler PIN (DS-12s/17)	Good Quality or Similar Brand	Rate per Unit
21	Board Pin	Globe Brand or Similar Brand	Rate per Pkt.
22	Black Board 8' x 4'	Good Quality or Similar Brand	Rate per Unit
23	Board Stand Metal	Good Quality or Similar Brand	Rate per Unit
24	Board White (2' x 3')	Alkosign or Similar Brand	Rate per Unit
25	Board White (3' x 4')	Alkosign or Similar Brand	Rate per Unit
26	Board White (6' x 4')	Alkosign or Similar Brand	Rate per Unit
27	Board White (8' x 4')	Alkosign or Similar Brand	Rate per Unit
28	Bond Paper 100gsm (100 sheet per Pkt)	BILT Excel, JK or Similar Brand	Rate per Pkt.
29	Brown Envelope 10" x 12"	Rachna 341 Red/ Tajmahal or Similar Brand	Rate per Unit
30	Brown Envelope 10" x 4½"	Rachna 341 Red/ Tajmahal or Similare Brand	Rate per Unit
31	Brown Envelope 12" x 16"	Rachna 341 Red/ Tajmahal or Similar Brand	Rate per Unit
32	Brown Envelope 8" x 10"	Rachna 341 Red/ Tajmahal or Similar Brand	Rate per Unit
33	Brown Envelope 9" x 4"	Rachna 341 Red/ Tajmahal or Similar Brand	Rate per Unit
34	Brown Envelope A4 size	Rachna / Tajmahal or Similar Brand	Rate per Unit
35	Brown Envelope 14 x 10 Legal	Rachna / Tajmahal or Similar Brand	Rate per Unit
36	Brown Envelope 18 x 14	Rachna / Tajmahal or Similar Brand	Rate per Unit
37	Brown Envelope 12" x 16 A3 size	Rachna / Tajmahal or Similar Brand	Rate per Unit
38	Brown Tape 1" 50 mtr	Seal Pack or Similar Brand	Rate per Roll
39	Brown Tape 2" 50 mtr	Seal Pack or Similar Brand	Rate per Roll

40	Button File (My Clear Bag)	Solo / Aerotix / Infinity or Similar Brand	Rate per Unit
41	C.B. Register (Double column)	Topper Choice or Similar Brand	Rate per size
42	Calculator FC-450	Flair or Similar Brand	Rate per Unit
43	Calling Bell	Sharp or Similar Brand	Rate per Unit
44	Card Holder	200 Cards Minimum	Rate per Unit
45	Casio Calculator 12 Digit	Casio Model MJ120	Rate per Unit
46	Casio Calculator 10 Digit	Casio Model 815	Rate per Unit
47	Cello Tap 1" 65 mtr	Seal Pack or Similar Brand	Rate per Roll
48	Cello Tap 1.5" 65 mtr	Seal Pack or Similar Brand	Rate per Roll
49	Cello Tap 2" 65 mtr	Seal Pack or Similar Brand	Rate per Roll
50	Cello Tap 3" 65 mtr	Seal Pack or Similar Brand	Rate per Roll
51	Chalk Pencil (Coloured) (Dustless) 50 Stick Per Pkt	(Kores) ISO's Quality or Similar Brand	Rate per Pkt.
52	Chalk Pencil White (Dustless) 50 Stick Per Pkt	(Kores) ISO's Quality or Similar Brand	Rate per Pkt.
53	Clip Board Plastic	Prime or Similar Brand	Rate per Unit
54	Cloth Line Envelope 10" x 12" (Good Quality)	Tajmahal New Cloth or Similar Brand	Rate per Unit
55	Cloth Line Envelope 12" x 6" (Good Quality)	Tajmahal New Cloth or Similar Brand	Rate per Unit
56	Cloth Line Envelope 12" x 8" (Good Quality)	Tajmahal New Cloth or Similar Brand	Rate per Unit
57	Cloth Line Envelope 16" x 12" (Good Quality)	Tajmahal New Cloth or Similar Brand	Rate per Unit
58	Cloth Line Envelope 18" x 15" (Good Quality)	Tajmahal New Cloth or Similar Brand	Rate per Unit
59	Cloth Line Envelope 14" x 10" (Good Quality)	Tajmahal New Cloth or Similar Brand	Rate per Unit
60	Cloth Line Envelope 21" x 15" (Good Quality)	Tajmahal New Cloth or Similar Brand	Rate per Unit
61	Computer File PVC 6 x12	Prodot or Similar Brand	Rate per Unit
62	Conference Pad 1/8th 20 Sheets per Pad	ITC / Camel or Similar Brand	Rate per Unit
63	Copier Paper Size A3 75gsm 500 sheet per Ream	J.K. or Similar Brand	Rate per Ream
64	Copier Colour (A4 Size) 75 Gsm 500sheet per Ream	Desmat or Similar Brand	Rate per Ream
65	Copier Paper Size: A4, 67/70 gsm, 500 sheet per Pkt.	JK Max or Similar Brand	Rate per Ream
66	Copier Paper Size: A4, 75gsm, 500 sheet per Pkt.	J.K. or Similar Brand	Rate per Ream
67	Copier Paper Size: FS, 67/70 gsm, 500 sheet per Pkt.	JK Max or Similar Brand	Rate per Ream
68	Copier Paper Size: FS, 75gsm, 500 sheet per Pkt.	J.K.or Similar Brand	Rate per Ream
69	Correction Pen	Camlin / Flair / Kores or Similar Brand	Rate per Unit
70	Cotton Thread 100gms per Ball	Orbit or Similar Brand	Rate per Roll
71	Dak Despatch Register No.08	Oxford / Neelgagan or Similar Brand	Rate per Unit

72	Date Stamp	Parnami or Similar Brand	Rate per Unit
73	Desk Top (Acrylic) Size: 21" x 15"	Wig / Kabica or Similar Brand	Rate per Unit
74	Duster Plastic	Omega or Similar Brand	Rate per Unit
75	Double Tape	Seal Pack or Similar Brand	Rate per Unit
76	Duster Wooden	Gripex or Similar Brand	Rate per Unit
77	Eraser Non dust	Natraj / Camel / Cello or Similar Brand	Rate per Unit
78	Executive Document Folder with Chain / 20Lvs and Clip	Aerotix or Similar Brand	Rate per Unit
79	Fevicol (200 gm)	Fevicol	Rate per Unit
80	Fevistick		Rate per Unit
81	Vehicle Log Book	50-60 Page	Rate per Unit
82	File Auto Clip PVC	Solo / Aerotix / Infinity or Similar Brand	Rate per Unit
83	File Board	Neelgagan no.31 or Similar Brand	Rate per Unit
84	File Cover (Printed University Name etc.)	Neelkamal Kraft or Similar Brand	Rate per Unit
85	File Cover (Without Printed)	Neelkamal Kraft or Similar Brand	Rate per Unit
86	File Cobra	Neelgagan 888 or Similar Brand	Rate per Unit
87	File Cobra Thick Board	Neelgagan No 1000 or Similar Brand	Rate per Unit
88	File Tag, Size 8" (100 nos. per Bundle) Plastic	Standard Quality	Rate per Bundle
89	File Tag, Size 8" (100 nos. per Bundle) Nylon		Rate per Bundle
90	File with Pockets (10 Leaves)	Solo or Similar Brand	Rate per Unit
91	File with Pockets (20 Leaves)	Solo or Similar Brand	Rate per Unit
92	File with Ring	Solo / Aerotix / Infinity or Similar Brand	Rate per Unit
93	Flat File	Ambassador Cambric or Similar Brand	Rate per Unit
94	Four Cover File,	Ambassador Regular or Similar Brand	Rate per Unit
95	Four Cover File,	Ambassador Leather Touch or Similar Brand	Rate per Unit
96	Gel Pen, Blue, Black, Red, Green (Cello)	Cello Flo gel or Similar Brand	Rate per Unit
97	Gel Pen, Blue, Black, Red (Luxor)	Hitech Point 0.5	Rate per Unit
98	Gel Pen, Blue, Black, Red, Green (Cello)	Rorito Maxtron Flo gel or Similar Brand	Rate per Unit
99	Coloured Gem Clips	Oddy / Globe or Similar Brand	Rate per Pkt.
100	Gems Clip (26 mm)	Oddy / Globe or Similar Brand	Rate per Pkt.
101	Gems Clip (35 mm)	Oddy / Globe or Similar Brand	Rate per Pkt.
102	Gems Clip (50 mm)	Oddy / Globe or Similar Brand	Rate per Pkt.
103	Glue Stick, 15gms	Pidilite / Camlin / Kores or Similar Brand	Rate per Unit
104	Glue Stick, 8gms	Pidilite / Camlin / Kores or Similar Brand	Rate per Unit
105	Gum Paste 300ml	Camlin / Gripex / kores or Similar Brand	Rate per bottle
106	Gum Paste 700 ml	Camlin / Gripex / kores or Similar Brand	Rate per bottle
107	Highlighter Pen	Luxor / Camel or Similar Brand	Rate per Unit
108	Ink Bottle Blue 60ml	Camel or Similar Brand	Rate per Bottle
109	Key holder Box 20 Key with Key ring	Alkosign or Similar Brand	Rate per Unit

110	Key holder Box 30 Key with Key ring	Alkosign or Similar Brand	Rate per Unit
111	Key Purse, Big	Good Quality	Rate per Unit
112	Key Purse, Medium	Good Quality	Rate per Unit
113	Lever Arch File LA/512	Solo or Similar Brand	Rate per Unit
114	Liver Arch (Index) File	Ambassador Embassy or Similar Brand	Rate per Unit
115	Lock & Key 6 Lever (50 mm)	Godrej Navtal or Similar Brand	Rate per Unit
116	Lock & Key 7 Lever (65 mm)	Godrej Navtal or Similar Brand	Rate per Unit
117	Lock & Key 8 Lever (85 mm)	Godrej Navtal or Similar Brand	Rate per Unit
118	Lock & Key, 40 mm	Jyoti or Similar Brand	Rate per Unit
119	Lock & Key, 50 mm	Jyoti or Similar Brand	Rate per Unit
120	Lock & Key, 60 mm	Jyoti or Similar Brand	Rate per Unit
121	Lock & Key, 65 mm	Jyoti or Similar Brand	Rate per Unit
122	Lock & Key, 70 mm	Jyoti or Similar Brand	Rate per Unit
123	Markin Cloth (36 Mtrs per Than.), Thick Quality	Good Quality	Rate per Than
124	Note Pad Size- 14.8x 21 Cm, Minimum 80 pages	Papercraft, Classmate	Rate per Unit
125	Note Pad 1/12 Size	Neelgagan no.22 or Similar Brand	Rate per Unit
126	Note Pad 1/8 th Size	Neelgagan No.33 or Similar Brand	Rate per Unit
127	Note Pad A4 Size	Neelgagan no.55 or Similar Brand	Rate per Unit
128	Note sheet Legal Size 500 Sheet per Pkt	BILT / J.K.or Similar Brand	Rate per Unit
129	Note Sheet Paper DFC size 70gsm (17 x 27 inch)	BILT / J.K.or Similar Brand	Rate per Ream
130	OHP Marker	Camlin / Luxor / Cello or Similar Brand	Rate per Unit
131	Page Marker	Desmat / Oddy or Similar Brand	Rate per Unit
132	Paper cutting knife	Primier or Similar Brand	Rate per Unit
133	Paper Tray, Plastic	Kabeca or Similar Brand	Rate per Unit
134	Paper Weight (Glass Flowery)	Best Quality	Rate per Unit
135	Pen stand, Big size, Best Quality	Kabica / Wig / Raj or Similar Brand	Rate per Unit
136	Pen stand, Medium size, Best Quality	Kabica / Wig / Raj or Similar Brand	Rate per Unit
137	Peon Book No 4	Oxford / Classic or Similar Brand	Rate per Unit
138	Permanent Marker Pen Black / Blue / Red / Green	Luxor / Camel or Similar Brand	Rate per Unit
139	Pilot Hitech Pen 801 Blue / Black/ Red / Green	Luxor Pilot or Similar Brand	Rate per Unit
140	Pilot V-10 Pen Blue / Black/ Red / Green	Luxor Pilot or Similar Brand	Rate per Unit
141	Pilot V-5 Pen Blue / Black/ Red / Green	Luxor Pilot or Similar Brand	Rate per Unit
142	Pilot V-7 Pen Blue / Black/ Red / Green	Luxor Pilot or Similar Brand	Rate per Unit
143	Plastic Sutli	Good Quality	Rate per Unit
144	Normal Sutli	Good Quality	Rate per kg
145	Poker Plastic Handle (Standard Quality)	Good Quality	Rate per Doz.

146	Polycoated Envelope 10" x 12"	Tajmahal or Similar Brand	Rate per Unit
147	Polycoated Envelope 11" x 5"	Tajmahal or Similar Brand	Rate per Unit
148	Polycoated Envelope 12" x 10"	Tajmahal or Similar Brand	Rate per Unit
149	Polycoated Envelope 12" x 16"	Tajmahal or Similar Brand	Rate per Unit
150	Polycoated Envelope 12" x 6"	Tajmahal or Similar Brand	Rate per Unit
151	Polycoated Envelope 8" x 10"	Tajmahal or Similar Brand	Rate per Unit
152	Polycoated Envelope 9" x 4"	Tajmahal or Similar Brand	Rate per Unit
153	Cello Papersoft Ball Pen	Good Quality	Rate per Unit
154	Polythene Transperent Pokect, 15" x 12"	Good Quality	Rate per Unit
155	Punching Machine, Double Hole	Kangaro 280 or Similar Brand	Rate per Unit
156	Punching Machine, Single Hole	Kangaro or Similar Brand	Rate per Unit
157	R.B. Register 08 (16 sheet per No.)	Oxford / Classic or Similar Brand	Rate per Unit
158	R.B. Register 10 (16 sheet per No.)	Oxford / Classic or Similar Brand	Rate per Unit
159	R.B. Register 12 (16 sheet per No.)	Oxford / Classic or Similar Brand	Rate per Unit
160	R.B. Register 14 (16 sheet per No.)	Oxford / Classic or Similar Brand	Rate per Unit
161	R.B. Register 16 (16 sheet per No.)	Oxford / Classic or Similar Brand	Rate per Unit
162	R.B. Register 18 (16 sheet per No.)	Oxford / Classic or Similar Brand	Rate per Unit
163	R.B. Register 20 (16 sheet per No.)	Oxford / Classic or Similar Brand	Rate per Unit
164	R.B. Register 22 (16 sheet per No.)	Oxford / Classic or Similar Brand	Rate per Unit
165	R.B. Register 24 (16 sheet per No.)	Oxford / Classic or Similar Brand	Rate per Unit
166	Rubber Band (500gms/Pkt.) Nylon	Good Quality	Rate per Pkt.
167	Rubber Band 3" (500gms/Pkt.) Nylon	Good Quality	Rate per Pkt.
168	Ribbon Roll	Good Quality	Rate per roll
169	Rubber Stamp 1 line	Good Quality	Rate per Unit
170	Rubber Stamp 2 line	Good Quality	Rate per Unit
171	Rubber Stamp 3 line	Good Quality	Rate per Unit
172	Rubber Stamp 5 line	Good Quality	Rate per Unit
173	Rubber Stamp 7 line	Good Quality	Rate per Unit
174	Scale Plastic 30cm	Camel / Kores or Similar Brand	Rate per Unit
175	Scale Steel 30cm	Kabica Brand or Similar Brand	Rate per Unit
176	Scale Steel 12"	Kabica Brand or Similar Brand	Rate per Unit
177	Scissor, Big size, 8"	Kangaro / Infinity / Kabica or Similar Brand	Rate per Unit
178	Scissor, Medium size, 6½"	Kangaro / Infinity / Kabica or Similar Brand	Rate per Unit
179	Sealing Wax 08 Stick per Pkt.	Gripex or Similar Brand	Rate per Pkt.
180	Sealing Wax 12 Stick per Pkt.	Gripex or Similar Brand	Rate per Pkt.

181	Sharpener Plastic	Camel / Natraj or Similar Brand	Rate per Unit
182	Sign Pen, Assorted Colour	Luxor or Similar Brand	Rate per Unit
183	Sketch Pen Set of 12 Colors	Camlin / Luxor / Cello or Similar Brand	Rate per Set
184	Solo Ring binder file	Good Quality	Rate per Unit
185	Stamp Auto Ink No. R-524	Shiny or Similar Brand	Rate per Unit
186	Stamp Auto Ink No. R-542	Shiny or Similar Brand	Rate per Unit
187	Stamp Auto Ink No. S - 530	Shiny or Similar Brand	Rate per Unit
188	Stamp Auto Ink No. S- 842	Shiny or Similar Brand	Rate per Unit
189	Stamp Auto Ink No. S-722	Shiny or Similar Brand	Rate per Unit
190	Stamp Pad, Ink size 100ml	Gripex /Kores / Faber Castle or Similar Brand	Rate per Bottle
191	Stamp Pad, Ink size 30ml	Gripex /Kores / Faber Castle or Similar Brand	Rate per Bottle
192	Stamp Pad, Size 109 x 67 mm Plastic Body	Camlin / Gripex / kores or Similar Brand	Rate per Unit
193	Stamp Seal	Good Quality	Rate per Unit
194	Stamp Pad, Size 159 x 95 mm Metal Body	Camlin / Gripex / kores or Similar Brand	Rate per Unit
195	Stapler Machine DS-12S/17	Kangaroo or Similar Brand	Rate per Unit
196	Stapler Machine, No. 10	Kangaroo NO. 10 or Similar Brand	Rate per Unit
197	Stapler Machine, No. 24 / 6	Kangaroo No. 555 or Similar Brand	Rate per Unit
198	Stapler Pin 23/15	Kangaroo or Similar Brand	Rate per Unit
199	Stapler Pin, No. 24/6	Kangaroo / Kores or Similar Brand	Rate per Pkt.
200	Stapler Pin, No.10	Kangaroo / Kores or Similar Brand	Rate per Pkt.
201	Stapler Pin Remover	Kangaroo / Kores or Similar Brand	Rate per Unit
202	Stapler, HD 10D (Kangaroo)	Kangaroo HD 10 or Similar Brand	Rate per Unit
203	Stick file A4 size	Solo or Similar Brand	Rate per Unit
204	Stick file FS size	Solo or Similar Brand	Rate per Unit
205	Sticky Pad 2 x 3	Desmat / Oddy or Similar Brand	Rate per Unit
206	Sticky Pad 3 x 3	Desmat / Oddy or Similar Brand	Rate per Unit
207	Sticky Pad 3 x 4	Desmat / Oddy or Similar Brand	Rate per Unit
208	Sticky Pad 3 x 5	Desmat / Oddy or Similar Brand	Rate per Unit
209	Stock Register 08	Oxford / Classic or Similar Brand	Rate per Unit
210	Stock Register 12	Oxford / Classic or Similar Brand	Rate per Unit
211	Stock Register 18	Oxford / Classic or Similar Brand	Rate per Unit
212	Stock Register 20	Oxford / Classic or Similar Brand	Rate per Unit
213	Table Top Acrylic 21 x 15 Inch	Kabeica or Similar Brand	Rate per Unit
214	Tape Dispensor Big	Omega / Polo or Similar Brand	Rate per Unit
215	Tape Dispensor Small	Omega / Polo or Similar Brand	Rate per Unit
216	Tissue Paper Toilet 2 Ply	Washi or Similar Brand	Rate per Unit
217	My Clear Bag Transparent Folder with button FS Size (Ordinary Quality)	Solo/Kite/Aerotix or similar Brand	Rate per Unit
218	My Clear Bag Transparent Folder with button FS Size (Good Quality)	Solo/Kite/Aerotix or similar Brand	Rate per Unit

219	My Clear Bag Transparent Folder with button FS Size (Best Quality)	Solo/Kite/Aerotix or similar Brand	Rate per Unit
220	My Clear Bag Transparent Folder with button FS Size (Ordinary Quality)	Solo/Kite/Aerotix or similar Brand	Rate per Unit
221	Strip File Transparent Folder with button FS Size (Good Quality)	Solo/Kite/Aerotix or similar Brand	Rate per Unit
222	Strip File Transparent Folder with button FS Size (Best Quality)	Solo/Kite/Aerotix or similar Brand	Rate per Unit
223	Conference Folder (Rexin)	Gemson	
224	Conference Folder (Plastic)		
225	White Board Marker Pen Black / Blue / Red / Green	Luxor / Camel / Kores	Rate per Unit
226	White Board Marker Ink 15ml	Good Quality	Rate per Unit
227	White Envelope 10 x 4.5	Akasdeep or Similar Brand	Rate per Unit
228	White Envelope 11 x 5	Akasdeep or Similar Brand	Rate per Unit
229	White Envelope 9 x 4	Akasdeep or Similar Brand	Rate per Unit
230	Wooden Pencil	Natraj / Camel / Cello or Similar Brand	Rate per Unit
231	Chart Paper	White	Rate per Pcs
232	Chart Paper	Colour	Rate per Pcs
233	Writing Hard Board	Plastic	Rate per Pcs
234	Sticker paper	Desmate or Similar Brand	Rate per Pkt.
235	Notesheet Paper-500 PCS- 75 GSM	JK Max or Similar Brand	Rate per Pkt.
236	Spiral Binding Machine	Normal Duty	Rate per Pcs
237	Spiral Binding Machine	Heavy Duty Foot operate	Rate per Pcs
238	Spiral coil (8mm, 14 mm, 20 mm, 25mm, 32 mm)		Per Kg
239	Spiral Sheets- 50 sheet box	Both upper cover and lower cover	Per box
240	File Trey		Rate per Pcs
241	Conference Bag (University name logo Printed)	Rexin Cover, With Good Quality chain, Bags should have inner pockets for placing A4 Size Notebook & Pen	Rate per Dzn
242	Conference Bag (University name logo Printed)	Cloth Type Cover, With Good Quality chain, Bags should have inner pockets for placing A4 Size Notebook & Pen	Rate per Dzn

ANNEXURE-E (SCHEDULE OF ITEM)

CATEGORY B. COMPUTER PERIPHERALS

1	C.D. in Jewel Box (10 pcs per Box)	Sony	Rate per Box
2	Canon Xerox tonner 2002N (NPG 59)	Good Quality	Rate per Unit
3	High glossy photo paper 130gsm 50sheet per Pkt	Desmat	Rate per Pkt.
4	High glossy photo paper 180gsm 20sheet per Pkt	desmat /Kodak	Rate per Pkt.
5	HP Ink Tank bottle(type A)	GT53xl	Per Btl
6	HP Ink Tank bottle(type B)	GT52 (MEGENTA)	Per Btl
7	HP Ink Tank bottle(type C)	GT52 (CYAN)	Per Btl
8	HP Ink Tank bottle(type D)	GT52 (YELLOW)	Per Btl
9	HP Toner Cartridge 88A	H.P.	Rate per Unit
10	Toner Cartridge 88A	Compatible	Rate per Unit
11	HP Toner Cartridge 110A	H.P	Rate per Unit
12	Toner Cartridge 110A	Compatible	Rate per Unit
13	Toner 2612A	Compatible	Rate per Unit
14	Pen Drive (16 GB) USB 3.5	Sony, HP or Similar Brand	Rate per Unit
15	Pen Drive (32 GB) USB 3.5	Sony, HP or Similar Brand	Rate per Unit
16	Pen Drive (64 GB) USB 3.5	Sony, HP or Similar Brand	Rate per Unit
17	Pen Drive (128 GB) USB 3.5	Sony, HP or Similar Brand	Rate per Unit
18	Cordless Mouse USB 3.5	Logitech / Prodor or Similar Brand	Rate per Unit
19	Cordless Keyboard USB 3.5	Logitech / Prodor or Similar Brand	Rate per Unit
20	Mouse Pad USB 3.5	Good Quality	Rate per Unit
21	External Hard Drive- 1TB	Sony, HP	Rate per Unit
22	USB wifi Dongle	Zebronics or Similar Brand	Rate per Unit
23	Microsoft Office Package	Single User	Rate per Unit
24	Microsoft Office Package	Upto 10 User	Rate per Unit
25	USB DVD Drive with Play & burn software	Dell/HP	Rate per Unit

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ANNEXURE-E (SCHEDULE OF ITEM)

CATEGORY C. CLEANING MATERIAL

1	Auto Perfume Despensor Machine	Air Wick / Euronic or Similar Brand	Rate per Unit
2	All out Machine & Refill	Good Quality	Rate per Unit
3	Auto Perfume Despensor Refill	Air Wick / Euronic or Similar Brand	Rate per Unit
4	BIUniting Powder, 500gms per pkt.	Good Quality	Rate per Pkt.
5	Lime Powder 5 Kg Pkt	Good Quality	Rate per Pkt.
6	Lime Powder 10 Kg Pkt	Good Quality	Rate per Pkt.
7	Brasso / Daara Polish 100ml per Bottle	Good Quality	Rate per Bottle
8	Broom (Bamboo)	Good Quality	Rate per Unit
9	Broom (Phul Jharu)	Good Quality	Rate per Unit
10	Broom Narikal Jharu (Standard size)	Good Quality	Rate per Kg.
11	Car Perfume	Godrej Aer or Similar Brand	Rate per Unit
12	Ceilling Brush	Good Quality	Rate per Unit
13	Citronella 30 ml per Bottle	Good Quality	Rate per Bottle
14	Cleaning Liquid Soap 500ml	VIM Liquid or Similar Brand	Rate per Unit
15	Cleaning Soap	VIM Bar or Similar Brand	Rate per Pkt.
16	Cloth Duster size 24 x 24 cm	Good Quality	Rate per Unit
17	Cloth Duster with Handel	Good Quality	Rate per Unit
18	Cockroach Repellent 225ml	HIT Red	Rate per Unit
19	Cockroach Repellent 400ml	HIT Red	Rate per Unit
20	Colin 250ml	Colin	Rate per Unit
21	Colin 500ml	Colin	Rate per Unit
22	Dustbin (Big) 60Ltr with Cover	Neelkamal or Similar Brand	Rate per Unit
23	Dustbin (Medium) 30 ltr with Cover	Neelkamal or Similar Brand	Rate per Unit
24	Dustbin Large 180Ltr with Cover	Neelkamal or Similar Brand	Rate per Unit
25	Dustbin with swimming led	Good Quality	Rate per Unit
26	Dustbin with Pedal (Medium)	Cello	Rate per Unit
27	Dustbin steel with Pedal	Stainless Steel	Rate per Unit
28	Floor Crubber	Good Quality	Rate per Unit
29	Floor Cleaner 500ml	Lyzol	Rate per Unit
30	Garbage bag small	Good Quality	Rate per Unit
31	Garbage bag large	Good Quality	rate per Unit
32	Godrej Aer pocket	Good Quality	Rate per Unit
33	Godrej Aer Freshner (Bottle)	Good Quality	Rate per Unit
34	Goodnight machine & refil	Good Quality	Rate per Unit
35	Harpic Blue 200ml	Harpic	Rate per Unit
36	Harpic Blue 500ml	Harpic	Rate per Unit
37	Harpic Red 200ml	Harpic	Rate per Unit
38	HIT Black	Good Quality	Rate per Unit
39	Harpic Red 500ml	Harpic	Rate per Unit
40	Iron Brush (Standard size)	Good Quality	Rate per Unit
41	Lysol floor Cleaner	Good Quality	Rate per Unit
42	Moper with bucket	Good Quality	Rate per Unit
43	Moper- Flat Type	Good Quality	Rate per Unit

44	Mosquito Repellent Liquid Refill 200ml	Mortein/ Goodnite	Rate per Unit
45	Mosquito Repellent Machine	Mortein/ Goodnite	Rate per Unit
46	Mosquito Repellent Spray 225ml	HIT Black	Rate per Unit
47	Naphthalene Ball 100gms per Pkt	Diamond	Rate per Unit
48	Odonil 50gm	Odonil or similar brand	Rate per Unit
49	Phenyl (450ml per Bottle) Black	Cross / Suraksha or similar brand	Rate per Bottle
50	Phenyl (500ml per Bottle) White	Cross / Suraksha or similar brand	Rate per Bottle
51	Room Spray (Premium Quality)	Godrej or Similar brand	Rate per Bottle
52	Hand wash refill Pack 1 liter	Dettol	Rate per Unit
53	Hand Wash 200ml	Dettol	Rate per Unit
54	Hand Globes- Rubber- Good Quality		Rate per pair
55	Hand Globes- Rubber-Normal Quality	Disposal	Rate per Dzn
56	Washing Powder 500 Gm	Nirma/Surf or similar brand	Rate per Pkt.
57	Soap 46gm-50gm	Dettol / Cinthol / Godrej or similar brand	Rate per Unit
58	Table Brush (Standard size) Coconut		Rate per Unit
59	Table Brush (Standard size) Plastic		Rate per Unit
60	Toilet Brush (Best Quality)	Allwin or Similar Brand	Rate per Unit
61	Towel, Best Quality, Bath Towel	Bombay Dyeing	Rate per Unit
62	Toilet Roll	Good Quality	Rate per Unit
63	Towel, Best Quality, Medium size (Hand Towel)	Bombay Dyeing	Rate per Unit
64	scotch Brite Normal Size	Good Quality	Rate per Unit
65	Srub Pad green/white	Good Quality	Rate per Unit
66	Scrubber	Good Quality	Rate per Unit
67	Soap (Rs.5/ per pc)	Good Quality	Rate per Unit
68	Waste Paper Basket	(Classic Quality)	Rate per Unit
69	Bucket 20 ltrs	Plastic	Rate per Unit
70	Bucket 16ltrs	Plastic	Rate per Unit
71	Plastic Mug 500 ml	Plastic	Rate per Unit
72	Wiper		Rate per Unit
73	Wash basin storage rack and shelf holding with mirror fitted	Plastic	Rate per Unit
74	Toilet paper roll holder rod type	Normal quality	Rate per Unit
75	Toilet paper roll holder with cover	Normal quality	Rate per Unit
76	Towel Holder rod Type	Normal quality	Rate per Unit
77	Towel Holder ring Type	Normal quality	Rate per Unit
78	Tissue Paper Box	Normal quality	Rate per box
79	Tissue Paper	Normal quality	Rate per Pkt.
80	Hand Sanitizer 500 ml	Viroprotect 200 or similar brand	Rate per Unit
81	Hand Sanitizer 5 Liter Gallon		Rate per Unit
82	FTE Hand Sanitizer- 500 ml		Rate per Unit
83	FTE Surface Sanitizer- 500 ml		Rate per Unit
84	Hand gloves	Good Quality	Rates per Unit
85	Face Mask N95		Rates per Unit
86	Face Mask (disposable)		Rates per Unit

ANNEXURE-E (SCHEDULE OF ITEM)

CATEGORY D. OTHER OFFICE SUPPLIES			
1	Flag Rope- Normal Size		Per muthi
2	Flag Rope-Big Size		Per muthi
3	Disposal (water cup)	Paper	Per 100 Pcs
4	Disposal (Tea cup)	Paper	Per 100 Pcs
5	Disposal Qtr Plate	Paper- Good Quality	Per 100 Pcs
6	Disposal Qtr Plate	Paper- Ordinary Quality	Per 100 Pcs
7	Candle (Big) 6 stick per Pkt.		Rate per Pkt.
8	Cordless Calling Bell	Good Quality	Rate per Unit
9	Cup & Saucers (Bone China)	Bharat or SIMILAR BRAND	Rate per box
10	Dao (Big) (Best Quality)		Rate per Unit
11	Dao (Medium) (Best Quality)		Rate per Unit
12	Doormat (Coconut) (3' x 2')	Good Quality	Rate per Unit
13	Doormat (Coconut) (4' x 2')	Good Quality	Rate per Unit
14	Doormat (Grass) (4' x 2')	Durotuff	Rate per Unit
15	Doormat (Grass) (5' x 3')	Durotuff	Rate per Unit
16	Doormat (Grass) (8' x 4')	Durotuff	Rate per Unit
17	Electric Heater (Best Quality)	Bajaj / Usha	Rate per Unit
18	Electric Kettle 1.0 Ltr	Usha / Bajaj/ Pegion/similar brand	Rate Per Unit
19	Electric Kettle 1.7Ltr	Usha / Bajaj/ Pegion/similar brand	Rate Per Unit
20	Hot & Cold Bottle 1 Ltr	Milton	Rate per Unit
21	Hot & Cold Bottle 2 Ltr	Milton	Rate per Unit
22	Green Tea 200 Gm Pkt	Good Quality	Rates per Unit
23	Green Tea (tea bags type)	50 Pcs pkt	Rates per Pkt
24	PVC Water Pipe 30 mtr/roll	Good Quality	Rate Per Roll
25	Tea Strainer	stainless steel	Rate Per Dzn
26	Tea Spoons	stainless steel	Rate Per Dzn
27	Tea Spoons Forks	stainless steel	Rate Per Dzn
28	Dinner Plate- Fine bone chine	Borosil/Cello	Rate Per 6 Pcs
29	Qtr Plate- - Fine bone chine	Borosil/Cello	Rate Per 6 Pcs
30	Tea Pot Set- Fine Bone Chine	Borosil/ Bharat or Similar Brand	Rate Per 6 Pcs
31	Table Coaster Set of 6	Good Quality	Rates per Set
32	Table Top Glass (6 mm Quality)	Good Quality	Rate per Sqr Ft.
33	Table Top Wooden	Best Quality	Rate per Sqr Ft.
34	Tea Tray, Best Quality, Big (Fancy Quality)	Milton	Rate per Unit
35	Tea Tray, Best Quality, Medium (Fancy Quality)	Milton	Rates per Unit
36	Tea Tray, Best Quality, Small (Fancy Quality)	Milton	Rates per Unit
37	Umbrella Big Size- Black	Mahindra Dutta	Rates per Unit
38	Wall Clock	Orpat / Ajanta	Rate per Unit
39	Water Bottle 1Ltr Glass	Cello / Milton	Rate per Unit
40	Water Bottle 500ml	Cello / Milton	Rate per Unit
41	Water Glass, Thin Quality	Year / Lazor	Rate per Unit

42	Water Bottle 1Ltr Plastic White Transparant	Cello / Milton	Rate per Unit
43	Tarpaulin- Green/White colour	10 x 12 Ft	Rate per Unit
44	Tarpaulin- Green/White colour	5 x 6 Ft	Rate per Unit
45	Extension Board 1.5 mtr, (Minimum 4 Pin)	Anchor/havels	Rate per Unit
46	Extension Board minimum 5 mtr (Minimum 4 point	Anchor/havels	Rate per Unit
47	Extension Board minimum 3.5 mtr (Round)	Anchor/havels	Rate per Unit
48	LED Bulb-5 Watt	Havells/Philips	Rate per Unit
49	LED Bulb-8 Watt	Havells/Philips	Rate per Unit
50	LED Bulb-10 Watt	Havells/Philips	Rate per Unit
51	Tube Light_LED	Havells/Philips	Rate per Unit
52	Tube Light_LED with frame	Havells/Philips	Rate per Unit
53	Ballon- colour Mix	Small Size per 100 pcs pkt	Rate per Pkt.
54	Ballon- single colour	Small Size per 50 Pcs pkt	Rate per Pkt.
55	Ballon- single colour	Medium Size per 50 Pcs pkt	Rate per Pkt.
56	Ballon- single colour	Big Size per 50 Pcs Pkt	Rate per Pkt.
57	Photo & Glass Framing	Size 12"x18"	Rate per Pcs
58	Photo & Glass Framing	Size 24"x30"	Rate per Pcs